



IC360 with W.B. Mason

As a Partner with Inspire! Care 360 you have access to an ongoing discount with W.B. Mason.

W.B. Mason, as an exclusive offer for IC360 partners, will beat your best negotiated or existing pricing with local or national providers (Office Depot, Staples, Eaton, Boise Cascade, Walmart...) by 15% overall.

Step One: Please send your info to our dedicated sales rep, Melinda Sutton at Melinda.Sutton@wbmason.com.

- Business Name
- User/Users Emails
- Billing Address
- Shipping Address
- Phone Number
- Credit Card... *(if you prefer that to be charged instead of being billed on account)*

If you have multiple locations, please specify one of the following options:

Option 1: Each location is their own account and will pay for their own orders.

Option 2: Each location will order and then require approval by one designated person *(please specify who that will be)* and then paid by the ordering location.

Option 3: Each location will order and then require approval by one designated person *(please specify who that will be)* and then paid by a main location.

Step Two: Please send invoices of items that you are currently receiving from other providers. If you do not have invoices then, please send a list of items that you purchase on a normal basis or items that you would like to receive quotes. Melinda will be sending you special pricing on these items.

Here are the categories that W.B. Mason will be able to get pricing for:

- Office Supplies
- Janitorial Supplies
- Break Room Supplies

Your W.B. Mason Contacts

Sales Representative: Melinda Sutton
Cell Phone: 508-846-6289
Email: Melinda.Sutton@wbmason.com

Customer Service Representative: Caele Valenti
Phone: 888-926-2766 ext. 1042
Email: Caele.Valenti@wbmason.com

- Food Service Supplies (Non-perishable)
- School Supplies
- Packing Supplies
- First Aid Supplies

Contact Melinda for questions on other categories.

Step Three: You will receive a welcome email from W.B. Mason. In the email there will be a temporary password.

From there go to www.wbmason.com. Once in the site, on the top left corner, click on the log-in and use the temporary password. From there you will be able to adjust the password to what you would like.

Step Four: Quoted pricing, once approved, will be added to your account in your "Favorites" list on the website for easy ordering. You will be able to order these items and others directly online. You can also send your W.B. Mason contacts listed on this page your orders. To order with your rep, you will need your customer number given to at account set-up. *(The customer number will start with a C.)*

You can also call customer service (888-926-2766 ext 2) to place orders as well. You will need the item numbers of the items you will be ordering and your customer number.

Email CustomerService@InspireCare360.com or call 800-655-5659 if you have any questions.